Date:

Ref No.

**To : General Manager**

 **Operations Department**

 **Myanmar Japan Thilawa Development Limited**

## Subject: Request Permission for (Soil Investigation for Boring/Soil Quality, Survey Work for Lot Boundary and Elevation) at (Lot No.), (Locator Name)

We would like to request permission for (Soil Investigation for Boring/Soil Quality, Survey Work for Lot Boundary and Elevation) at (Lot No.), (Locator Name), and we also inform that (Name of Contractor) will conduct that work.

We hereby submit the following list of attachments;

1. Letter of Attorney (if any)
2. General Layout Plan/ Location Map/ First Schedule
3. Bore Hole Location Plan (if Soil Investigation for Boring)
4. Time schedule (start date and finish date shall be included.)
5. Contact information (person in charge, contact phone number, email address and etc.)
6. Other related documents (if any)

We will comply all Internal Regulations and Rules of Construction of TSEZ during that work. In addition, we will undertake any issue rising up from that work.

Sincerely,

Name :

Position :

Company Name :