Date :

Letter No.:

**To : General Manager**

 **Operations Department**

 **Myanmar Japan Thilawa Development Limited**

**Subject : Application for Completion Inspection by MJTD for (Name of Plot),**

 **(Company Name)**

We hereby submit the following documents for inspection of our buildings at (Plot No.) in accordance with MJTD Internal Regulations, Section III, Article 13, and Exhibit 2-C. Three sets of hard and soft copies (CD) are attached herewith, along with the Application for Completion Inspection by MJTD cover sheet (Format-C).

 Attachments:

1. Letter of attorney (If any)
2. Copy of Building Completion Certificate (BCC) from OSSC
3. As Built Drawing
4. Liability Insurance Cover Note for Industrial All Risks in Operation Stage (Third Party Liability with minimum amount USD 100,000) is attached
5. Start of Use Approval for Power, Telecommunication, Water and Waste Water by MJTD
6. Environmental Inspection Record (FORM-EN5-2) from OSSC and if any Environmental Impact Assessment (EIA) or Initial Environmental Evaluation (IEE) Approval
7. Electrical Inspection Certificate
8. Other Permit from Authority if any.

Sincerely,

Signature

(Name of the applicant)